



**HANCOCK COUNTY SURVEYOR'S OFFICE  
APPLICATION FOR PUBLIC ACCESS TO RECORDS**

**To: Chad Coughenour, Hancock County Surveyor**

Hancock County Government Annex Building 111 South American Legion Place, Suite 171  
Greenfield, Indiana 46140  
Telephone: 317.477.1150  
Facsimile: 317.477.1715  
Email: [hcan-surveyor@hancockin.gov](mailto:hcan-surveyor@hancockin.gov)

I HEREBY REQUEST TO INSPECT AND/OR COPY THE FOLLOWING PUBLIC RECORDS MAINTAINED BY THE HANCOCK COUNTY SURVEYOR'S OFFICE:

*(Please make your request as specific as possible and attach additional sheets, if necessary).*

---

---

---

NAME OF REQUESTING PARTY: \_\_\_\_\_

COMPANY (if applicable): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

DATE: \_\_\_\_\_ TIME: (if requesting in person): \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_ SIGNATURE \_\_\_\_\_

*Inter-Office Use Only*

Date Request Received: \_\_\_\_\_ Date Request Denied (if applicable): \_\_\_\_\_

Employee Handling Request: \_\_\_\_\_ Reason Request Denied (if applicable): \_\_\_\_\_

Department/Division: \_\_\_\_\_ Amount Charged (if applicable): \_\_\_\_\_

Date Request Fulfilled: \_\_\_\_\_ Payment Collected and Processed: \_\_\_\_\_

\*\*\*\*\*

*NOTICE TO APPLICANT: You may choose to appeal denial of this application to the County Attorney, who will fully explain his/her reasons for such denial in writing.*

I, \_\_\_\_\_, appeal my denied public records request dated \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

ADDRESS: \_\_\_\_\_