

**HANCOCK COUNTY BOARD OF COMMISSIONERS RESOLUTION  
FOR THE ESTABLISHMENT OF MEETING PROCEDURES AND DECORUM**

**WHEREAS**, the Hancock County Board of Commissioners (Board) seeks to adopt written policies for conducting regular, special and public meetings, and in the best interests of an orderly and efficient method of conducting business on behalf of the Hancock County taxpayers;

**WHEREAS**, I.C. 36-2-4-10, provides a statutory basis for the Resolution to adopt rules of decorum and procedure for conducting County Board business; and

**WHEREAS**, the Hancock County Board hereby adopts the following rules and decorum to foster a more effective administration of its regular, special, and public meetings as follows:

**NOW, THEREFORE, BE IT RESOLVED BY THE HANCOCK COUNTY BOARD OF COMMISSIONERS OF HANCOCK COUNTY, INDIANA:**

1. County Board hereby generally adopts standard policy and procedures set forth in *Roberts Rules of Order*.

2. All motions can be made by anyone on the County Board, including the President and the President is allowed to second said motions.

3. While members of the general public in attendance have no right to speak during a public meeting, the County Board, at their sole discretion, may provide for a public comment period during which time individuals may be given an opportunity to address the County Board.

4. Individuals wishing to speak during a public comment period, will be required to sign a Speaker Registration sheet, providing the Speaker's name, address, and issue or topic they wish to discuss. Individuals will be called to speak in the order in which they have signed the Registration sheet.

5. The individual comment period will be strictly limited to three (3) minutes unless otherwise decided by the County Board during the meeting.

6. Once called upon, speakers shall state their name, their county of residence, and the issue they wish to address for the record, and will speak from the podium.

7. If a speaker has documents they wish to have considered by the County Board, the speaker shall provide a copy for each of the County Board members.

8. Each speaker will only be allowed to speak one (1) time, unless otherwise decided by the County Board during the meeting.

9. Each speaker will be told when their allotted time has expired and must immediately conclude their remarks or be deemed out of order.

10. All members of the general public attending County Board meetings will be expected to adhere to these rules and to conduct themselves in a respectful and civil manner. The County Board is authorized, at its discretion, to request any person who is out of order to leave the meeting and that person must immediately do so.

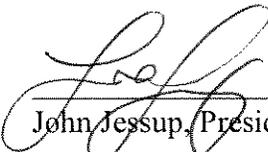
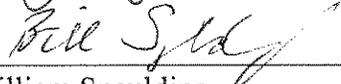
11. Should that individual refuse to leave the meeting, that person may be removed by the Hancock County Sheriff's Department.

12. During the meetings, County Board can take all measures necessary to effectuate these rules and to otherwise in its discretion, resolve and address in a congenial and judicious way, those issues that come before it.

13. Upon adoption of this resolution, a copy of these rules will be posted outside the Commissioner's Courtroom, and made available to the general public through the internet website of Hancock County.

14. This Resolution shall be effective from and after passage.

**PASSED AND ADOPTED** by the Hancock County Board of Commissioners this 16th day of March, 2021.

  
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John Jessup, President  
  
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William Spaulding

  
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Marc Huber

  
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Attest: Debra A. Carnes, Auditor