

**Hancock County Board of Commissioners**  
**Regularly Scheduled Meeting**  
**January 16<sup>th</sup>, 2024**

Commissioner President Spalding called to order the January 16<sup>th</sup>, 2024, Hancock County Commissioners Board meeting at 8:05 AM. Those present were Board of Commissioners, Bill Spalding, John Jessup, Gary McDaniel, Auditor Debra Carnes, Executive Liaison Sara Hilderbrand, and County Attorney Scott Benkie.

**Highway Update**

Commissioner Jessup motioned to accept the 2024 grant agreement between IndyGo and Hancock County for HCSS services as presented. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to release Performance Bond for R&F Development in the amount of \$7,500 for Thorp Farms for streetlights and street signs. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to release Maintenance Bond for R&F Development in the amount of \$7,500 for Thorp Farms- walking path. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to release Performance Bond for R&F Development in the amount of \$5,000 for Meadow Lake, Section 4- streetlights. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to approve the professional services contract between Hancock County Board of Commissioners and DLZ Indiana, LLC for ROW service for CR 300N reconstruction from CR 600W to CR 700W with a roundabout at CR 700W intersection, Des#2003034. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to approve the contract between Hancock County and Pavement Solutions, Inc. for micro surfacing in the amount \$1,006,816.98 as presented. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to approve the fiscal commitment letters for the 2024 Community Crossings Matching Grant (2024-1) as presented. Commissioner McDaniel seconded. **Motion carried 3-0.**

Gary Pool presented the following updates:

- Solar streetlights working well
- Seat belt compliance enhancement in the works
- Long-term employees from the highway department retiring soon
- Redoing RaceTrac ROW Ordinance
- Litigation on 300N

### **Amplify Hancock County Project**

Owner's Reps MZ Corp., and Veridus Group, Inc. were interviewed by the Board of Commissioners concerning this project. Discussion had between the Board of Commissioners and each Owner's Rep. The Board of Commissioners' will decide on awardee by the next Board of Commissioners Meeting.

*Board of Commissioners recessed at 9:07 AM.*

*Board of Commissioners adjourned meeting at 9:16 AM.*

*Bill Spalding called to order the Board of Finance at 9:16 AM.*

Commissioner Jessup motioned to elect Bill Spalding as President of the Board of Finance. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to elect Jane Klemme as Secretary of the Board of Finance. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Spalding motioned to approve the 2024 Statement of Investment Policy as presented. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to approve the Investment Policy for 2024 as presented. Commissioner McDaniel seconded. **Motion carried 3-0.**

*Board of Finance adjourned at 9:21 AM.*

*Board of Commissioners reconvened at 9:21 AM.*

### **Facility Manager**

Commissioner Jessup motioned to approve quote from Professional Garage Door Systems, Inc. in the amount NTE \$5,824.09 to replace wash bay door to be paid for out of building maintenance. Commissioner Spalding seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to approve estimate from Electrical Solutions Services in the amount NTE \$6,607.80 for 24 LED lights in the Annex building to be paid for out of building maintenance. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to approve 3-year service contract from McAllister/CAT in the amount NTE \$8,343 for the generator at Community Corrections to be paid for out of commissioners contractual. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to approve quote from Command Sourcing in the amount NTE \$22,492 to move the body scanner from the Prosecutor's Office to Community Corrections to be paid for out of the 2022 GO Bond. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to approve quote from PDF Mechanical, LLC. in the amount NTE \$1,840 to install air damper in the boiler room at the Memorial Building to be paid for out of building maintenance. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to approve maintenance service agreement with PDF Mechanical, LLC for all the buildings and equipment in the amount NTE \$42,196 annually to be

paid for quarterly (\$10,549) out of building maintenance. (Excluding Community Corrections.) Commissioner McDaniel seconded. **Motion carried 3-0.**

**Community Corrections Renovation Project (233 E Main/New Prosecutor's Office)**

Commissioner Jessup motioned to approve the Standard Form of Agreement between Hancock County Board of Commissioners and Industrial Electric, Inc. in the amount NTE \$478,800 to be paid for out of 2022 GO Bond. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to approve the Standard Form of Agreement between Hancock County Board of Commissioners and Quality Plumbing and Heating in the amount NTE \$578,000 to be paid for out of 2022 GO Bond. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to approve the Standard Form of Agreement between Hancock County Board of Commissioners and JBM Contractors Corp. in the amount NTE \$1,208,000 to be paid for out 2022 GO Bond. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to accept sales agreement from Nelson Alarm for access control in the amount NTE \$41,345 to be paid for out of "to be determined". Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to accept equipment sales agreement from Nelson Alarm for CCTV in the amount NTE \$26,011 to be paid for out of "to be determined". Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to accept builders risk quote from Selected Insurance in the amount NTE \$5,890 to be paid for out of the insurance line. Commissioner McDaniel seconded. **Motion carried 3-0.**

**Sheriff Burkhart**

Sheriff Burkhart discussed construction of storage unit/maintenance building at new jail, drainage issue by parking lot, and adding a wall to office space within building. A discussion was had.

**Coor Consulting- Blue Tank Minor Subdivision**

Commissioner Jessup motioned to accept 65ft. half ROW for Blue Tank Minor subdivision on 300N as presented. Commissioner McDaniel seconded. **Motion carried 3-0.**

**Commissioners' Business**

Commissioner Jessup motioned to approve claims and payroll as presented. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to approve minutes for 12/19/2023 and 1/2/2024 as presented. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to approve out of state travel for Dede Allender to attend AISWMD Educator Meeting (Dearborn County Recycling Center) on 1/17/2024 as presented. Commissioner McDaniel seconded. **Motion carried 3-0.**

### **Board Appointments**

Commissioner Jessup motioned to appoint John Hardin, DMV to the Hancock County Board of Health for a 4-year term ending December 31<sup>st</sup>, 2027. Commissioner McDaniel seconded.

**Motion carried 3-0.**

Commissioner Jessup motioned to appoint Bob Sterrett and Erin Garvey the Hancock County Tourism Commission for a 2-year term ending December 31<sup>st</sup>, 2025. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to vacate seat held by George Langston on the Advisory Board of Citizens Energy Group. Gary McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to appoint Jan Jarson to the Advisory Board of Citizens Energy Group for a 1-year term ending December 31<sup>st</sup>, 2024. Commissioner McDaniel seconded. **Motion carried 3-0.**

### **Commissioners' Business Cont.**

Commissioner Jessup motioned to release Cash Bond for Larry Hudson in the amount of \$11,250 for Larry Hudson Minor Drain Tile for 8" drain tile. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to release Maintenance Bond for Specialties Company, LLC in the amount of \$3,750 for Windhaven, Section 5- lime stabilization. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to release Maintenance Bond for Karns, Inc. in the amount of \$3,378 for Windhaven, Section 5- concrete curbs. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to release Maintenance Bond for Globe Asphalt Paving Co. Inc., in the amount of 2,062.50 for Windhaven, Section 5- asphalt binder. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to release Maintenance Bond for Floyd Crim & Sons Paving, Inc. in the amount of \$2,825 for Windhaven, Section 5- asphalt surface. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to release Maintenance Bond for Specialties Company, LLC in the amount of \$3,767.50 for Summerhaven, Section 3- lime stabilization. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to release Maintenance Bond for Karnes, Inc. in the amount of \$3,385 for Summerhaven, Section 3- concrete curbs. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to release Maintenance Bond for Floyd Crim & Sons Paving, Inc. in the amount of \$5,500 for Summerhaven, Section 3- stone/binder. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to release Maintenance Bond for Floyd Crim & Sons Paving, Inc. in the amount of \$3,375 on Summerhaven, Section 3- asphalt surface. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to release Maintenance Bond for Specialties Company, LLC in the amount of \$23,075 on Meadow Lake Estates, Section 5- lime stabilization. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to release Maintenance Bond for Karns, Inc. in the amount of \$5,491.37 for Meadow Lake Estates, Section 4- curbs. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to release Maintenance Bond for Floyd Crim & Sons Paving, Inc. in the amount of \$9,200 for Meadow Lake Estates, Section 3- stone/asphalt. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner Jessup motioned to allow Facilities Manager, Cory Taylor to utilize his county vehicle as a take home vehicle and to only allow him to drive outside the county if he is on county business. Commissioner McDaniel seconded. **Motion carried 3-0.**

Commissioner McDaniel motioned to adjourn until the next regularly scheduled meeting. Commissioner Jessup seconded. **Motion carried 3-0.**

**The Hancock County Board of Commissioners meeting adjourned at 11:03 AM.**

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Commissioner Bill Spalding, President

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Commissioner Gary McDaniel, Vice-President

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Commissioner John Jessup

Attest: \_\_\_\_\_  
Debra Carnes, Hancock County Auditor